

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 17, 2017
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Ken Schwartz at 7:00 p.m. on January 17, 2017 at the Superior Township Hall, 3040 North Prospect, Superior Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, Lynette Findley, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Caviston supported by McKinney to adopt the agenda for the Regular Board Meeting.

The motion carried by unanimous vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF JANUARY 17, 2017

It was moved by Caviston supported by Green to approve the minutes of the regular Board meeting of December 19, 2016 with the correction of 2016 instead of 2017.

The motion carried by unanimous vote.

6. CITIZEN PARTICIPATION

None

7. PRESENTATIONS AND PUBLIC HEARINGS

PUBLIC HEARING FOR PUBLIC INPUT for THE PARKS COMMISSION FIVE YEAR PLAN (2017-2021)

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Supervisor Schwartz opened the public hearing and invited Juan Bradford, director of Parks & Recreation to provide summary comments of The Parks Commission Five Year Plan.

- Juan thanked the following Park Commissioners, Marion Morris, chair, Sandi Lopez, vice-chair and Martha Kerns-Boprie, secretary for their review, editing and input to the report.
- Juan stated the report has a better flow. More time with recreation and working with other communities including the Sheriff's Department, Food Gatherers and Ypsilanti District Library for support and collaboration.
- Marion stated the report places emphasis on what is realistic in the next five years.

A resident, Jennifer Hart who lived across the street from North Prospect Park had the following questions with answers provided by Juan.

- Question: Invasive species are in Prospect Park, specifically referring to Thistle and Buckthorn on the northwest end of the park. The Buckthorn comes up to the sidewalk area. Is there a plan to take some of it down? Answer: A part of the Five-Year Plan is to deal with the invasive species this year. Some Buckthorn has already been eliminated at Fireman's Park. Juan volunteered to walk with the resident this spring (when it is mowed) to see where her concerns are.
- Question: There are a lot of blind spots when entering the park. Vegetation has grown too high. Where would you put a parking lot? Answer: A parking lot is on the backburner because the last estimates came in too high. An issue is that the location holds water. Marion stated we have tried to plant trees, but they do not make it due to heat and a lack of staffing to maintain. We have experienced in all of our parks, significant tree lost. Have been successful with wildflower species. North Prospect Park needs to be landscaped again which Parks & Recreation do not have the funds to do in the budget. The parking lot estimate was over \$30,000.00. We will eventually lose the Wildflowers to Thistle.
- Question: Is the Nanry Farm House for sell? Answer: Yes, but they want over a million dollars for the property.

Supervisor Schwartz closed the Public Hearing at 7:21 p.m. He asked if any Board members had any questions.

- Question: Treasurer McKinney ask about the Poison Ivy in the parks. Answer: Juan stated that a group applied for a regional grant for invasive species, but have not heard back. Park's Commissioner Marion Morris stated Oakland County successfully been awarded a grant where they will focus on Phragmites. Because of climate change, Poison Ivy is growing in locations that it generally does not grow in. Supervisor Schwartz stated Governor Snyder is allocating \$3.5 million to deal with oak wilt. He mentioned Representative Peterson invited the three elected officials of Superior Township to Lansing where we can include in discussions.

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- Question: Trustee Green ask what is the timeline for potential park acquisition. Answer: Supervisor Schwartz referenced the 1 acre Geddes Ridge property (Harris, S. Geddes), 3 to 4 years depending on funding from the Board and grants plus matching funds.
- Question: Treasurer McKinney wanted to know what could be planted going down Geddes (near Andover?) Answer: Marion stated Lilacs, but do not plant between the walk and road. Treasurer McKinney stated she would like to work with Marion to accomplish this.

Supervisor Schwartz stated that when the 2016 county road millage was passed, 20% was for safety paths, walkways, trails and would include a bridge to connect communities. He complimented the Parks & Recreation for the great work done with the Plan. He also stated that we needed to amend the Resolution during New Business providing Juan Bradford to make minor changes to the Five-Year Plan if necessary.

8. REPORTS

A. SUPERVISOR REPORT

Supervisor Schwartz reported on the following:

- We have accumulated funds from the Community Block Development Grant (CBDG). With the CBDG coming this year, we will have enough to either finish Panama or do the crosswalk. If we do the crosswalk, we will enable a walkable access to Fireman's Park.
- Ran into Superintendent Edmondson regarding Cheney. He has heard from others that the decision to increase the cost for purchase should be reconsidered. County Administrator, Greg Dill and Robert Tetens, director of Washtenaw County Parks and Recreation Department, are very interested in financially assisting Superior Township if we acquire the purchase of Cheney School.
- The three Township officials would like to do a board retreat. No Township official business would be discussed. The goal is team development and how to work as a group to make effective decisions on behalf of the Township.
- Chief Chevrette, Shaun Bach and Chris Wiggins were in Pennsylvania to work with KME on the new ladder truck.
- Burley has made some progress by removing three trees. Supervisor Schwartz will meet with the County Treasurer on the Burley property on January 25th, 2017 to see actual progress.
- We had a retirement luncheon for Sergeant Patrick Bell on January 10, 2017.
- Met with Sheriff Clayton to sign the new contract. He proposed an increase of up to 1% per year for 4-years.
- The Sheriff department through a community grant will hire kids for six weeks during the summer to dig up the Buckthorn and work on various projects. Parks and Supervisor Schwartz will work with the kids. Marion expressed caution, making sure it is correctly done.

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- We have a ground lease with a communications conglomerate for the cell tower at the Utility Maintenance facility. We can receive a lump sum of \$450,000.00 for a 55 year lease on tower, which is negotiable. This would mean we would forego \$24,000.00 a year if we accept. We would need to come up with projects which would be worth this lease such as street lights down MacArthur, monuments and art work etc.
- One of our pick-up trucks was stolen from Livonia Commercial Lawn Mower Shop while being serviced. Their insurance company made a tentative offer of \$12,000.00.
- We have advertised for the one vacant position on the Planning Commission. We have received one application thus far.
- Concerns for the lobby of the Utility Building being locked. It is not customer service friendly. There were concerns 10 to 15 years ago related to safety issues. We must address this by renovating the front part of the lobby so that the building may have access to the public. Clerk Findley mentioned the wasted space utilization in the building and possibly merging services in the Maintenance Building. Supervisor Schwartz mentioned the need for a study on space utilization as it relates to Utilities, the Library, Maintenance and Parks and Recreation. He also shared that the new ladder truck to be received next year will not fit in Station #2. Trustee Lewis stated the Utility Building if vacant could be used for rental property or sold. Supervisor Schwartz reiterated the need to acquire Cheney so that some of our services can be located in this building to serve as a Community Center.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, ORDINANCE OFFICER REPORT, PARKS COMMISSION MINUTES, SHERIFF'S REPORT

It was moved by Lewis supported by Green that Superior Township Board receive all reports.

The motion carried by unanimous vote.

C. UTILITY DEPARTMENT FINANCIAL REPORTS PERIOD ENDING NOVEMBER 30, 2016

It was moved by McKinney supported by Green to receive the Utility Department Financial reports Period Ending November 30, 2016.

The motion carried by unanimous vote.

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9. COMMUNICATIONS

A. 22ND ANNUAL YPSILANTI PROUD EVENT – SATURDAY, MAY 20, 2017

It was moved by McKinney supported by Lewis to accept the communication from the 22nd Annual Ypsilanti Proud Event scheduled for Saturday, May 20, 2017.

The motion carried by unanimous vote.

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

A. ORDINANCE 174-19, ADULT FOSTER CARE and INVASIVE SPECIES – FIRST READING

Supervisor Schwartz explained there are two parts to the Zoning Ordinance. Eeliminating the definitions under article 17. Everything is getting put back -to article 14. -icensed, but Fairfax Manor is \$7 million in debt to HUD. There will be an auction on the debt and there are a couple of interested parties with money and good reputations who are interested in taking it over and using it for its intended purpose of ———Alzheimer’s and memory care. Section 5304 struck the day care facility to implement 5.208 Adult Foster care A & B through B-5. Also added amendment to Invasive species to add Phragmites if approved in first reading.

The following motion was moved by McKinney supported by Caviston to approve the first reading of Ordinance 174-19, Adult Foster Care and Invasive Species.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

ORDINANCE NO. 174-19

[An ordinance to amend Article 4 (Land Use Table), Article 5 (Use Standards), Sections 14.05 (Natural Features Protection), and 17.03 (Definitions) of the Superior Charter Township Zoning Ordinance No. 174 to revise the adult foster care facility definitions and standards and to add phragmites australis as a regulated invasive species, by authority of the Public Act 110 of 2006 (being MCL 125.3101 et. seq., as amended)]

SUPERIOR CHARTER TOWNSHIP, WASHTENAW CO., MICHIGAN, HEREBY ORDAINS:

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**ARTICLE 4
LAND USE TABLE**

[REVISE the “Residential Uses” subsection of the Table of Permitted Uses by District to insert “Adult Foster Care Congregate Facility” as an allowable use, and to revise the “use standards” section references for adult foster care facilities, as follows:]

Section 4.02 Table of Permitted Uses by District.

Uses	Districts														Use Standards			
	Rural			Residential				Business			Other	Special						
	R-C	A-1	A-2	R-1, R-2	R-3, R-4	R-6	R-7	C-1	C-2	O-1	PSP	PC	NSC	VC		MS	PM	OSP
RESIDENTIAL USES																		
Accessory Dwelling											C			A	A		A	Section 5.201
Adult Foster Care Family Home or Small Group Home	P	P	P	P	P													Section 5.208
Adult Foster Care Large Group Home				C	C		P											Section 5.208
Adult Foster Care Congregate Facility							C									P		Section 5.208
Bed and Breakfast Inn		C	C	C										P				Section 5.202
Child Day Care Home, Family	P	P	P	P	P		P											
Child Day Care Home, Group	C	C	C	C	C		C											Section 5.304
Child Foster Family Home or Family Group Home	P	P	P	P	P													
Dormitory Living Units																C		Section 5.206
Elderly and Senior Housing - Independent							P											Section 5.206
Elderly Housing - Assisted Living Facilities							C		P	P						P		Section 5.206
Elderly Housing – Dependent, Nursing or Rehabilitative Care							C		P	P						P		Section 5.206
Farm Labor Housing		A																Section 5.203
Home Occupations as permitted in Section 5.204	A	A	A	A	A		A							A				Section 5.204
Home Occupations not listed in Section 5.204	C	C	C	C	C		C							C				Section 5.204
Manufactured Housing Parks							P											Section 5.205
Multiple-Family Housing, Townhouse or Stacked Flat							P			C						C		Section 5.206
Single Family Dwellings, Detached	P	P	P	P	P		P							P				Section 5.207
Two-Family or Duplex Dwellings							P											Section 5.206
State-Licensed and Other Managed Residential Facilities not otherwise listed in this table																C		Section 5.206

**ARTICLE 5
USE STANDARDS**

[INSERT a new Section 5.208 entitled “Adult Foster Care Facilities,” as follows:]

Section 5.208 Adult Foster Care Facilities.

The following shall apply to all adult foster care facilities as defined in Section 17.03 (Definitions):

A. General Standards.

The following standards shall apply to all adult foster care facilities in the Township:

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1. **Licensing.** In accordance with applicable state laws, all adult foster care facilities shall be licensed by the State of Michigan, and shall be maintained in compliance with the minimum standards for such facilities.
2. **Outdoor recreation area.** For each person cared for in an adult foster care facility there shall be provided and maintained a minimum of 150 square feet of usable outdoor recreational area, which shall be enclosed and secured by a fence not less than four (4) feet nor more than six (6) feet in height that conforms to the requirements of Section 6.01 (Fence Regulations).
3. **Appearance.** Where adult foster care facilities are located in the Residential Districts or a Special District planned for RESIDENTIAL USES, the premises shall be maintained consistent with the visible character of single-family dwellings.

B. Additional Standards for Larger Facilities.

The following additional standards shall apply to all adult foster care large group homes and congregate care facilities in the Township, as well as to any adult foster care small group home for care of seven (7) or more people:

1. **Location.** These facilities shall have direct frontage on and vehicle access to a primary or collector road as classified by the master transportation plans of the Township, or county or state road authorities.
2. **Pick-up and drop-off areas.** These facilities shall provide adequate off-street space and facilities for safe pick-up and drop-off of residents.
3. **Concentration of facilities.** These facilities shall be located a minimum of 1,500 feet from the lot boundaries for any of the following facilities, as measured along public or private road rights-of-way between the nearest lot boundaries:
 - a. A licensed group day-care home.
 - b. Another adult foster care small group home, large group home or congregate care facility.
 - c. A facility offering substance abuse treatment and rehabilitation service to seven (7) or more people as licensed under the State public health code.
 - d. A community correction center, resident home, halfway house, or other similar facility that houses an inmate population under the jurisdiction of the Michigan Department of Corrections.
4. **Screening.** The Planning Commission may require any outdoor recreation or off-street parking area for these facilities to be screened from adjacent RESIDENTIAL USES or lots in the Residential Districts per Section 14.10D (Methods of Screening).
5. **Site plan approval required.** Construction, expansion, and alteration of these facilities shall be subject to site plan approval per Article 10.0 (Site Plan Review).

[DELETE and REPLACE the text of Section 5.304 to remove the references to adult foster care facilities from this Section, as follows:]

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Section 5.304 Day Care Facilities.

The following regulations shall apply to group day care homes and day care centers, except licensed group day-care homes that lawfully operated before March 30, 1989:

1. In accordance with applicable state laws, such facilities shall be registered with or licensed by the State of Michigan.
2. Group day care homes shall be located a minimum of 1,500 feet from the lot boundaries for any of the following facilities, as measured along public or private road rights-of-way between the nearest boundaries of the group day care home lot and the facility lot. The subsequent establishment of any of the facilities listed in this subsection shall not affect any approved Conditional Use Permit for a group day-care home: [amended 8/16/2010, Ord. 174-04]
 - a. Another licensed group day-care home.
 - b. An adult foster care small group home, large group home or congregate care facility.
 - c. A facility offering substance abuse treatment and rehabilitation service to seven (7) or more people as licensed under the State public health code.
 - d. A community correction center, resident home, halfway house, or other similar facility that houses an inmate population under the jurisdiction of the Michigan Department of Corrections.
3. All outdoor play areas for group day care homes and day care centers shall be enclosed and secured by a fence not less than four (4) feet nor more than six (6) feet in height that conforms to the requirements of Section 6.01 (Fence Regulations) and is capable of containing the children within the play area.
4. The group day care home premises shall be maintained consistent with the visible character of single-family dwellings.
 - a. No signs shall be permitted for such uses, other than that permitted for a single-family dwelling in the zoning district.
 - b. A group day-care home shall not require the modification of the dwelling exterior nor the location of playground equipment in the front yard.
5. The operation of a group day care home shall not exceed 16 hours during any 24-hour period. The Planning Commission may limit but not prohibit the operation of a group day-care home between the hours of 10 p.m. and 6 a.m.
6. One (1) off-street parking space shall be provided per non-resident employee of the group day care home, in addition to required parking for the dwelling.
7. Construction, expansion, and alteration of such uses shall be subject to site plan approval per Article 10.0 (Site Plan Review).

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8. In accordance with Section 206 of the Michigan Zoning Enabling Act, the Planning Commission shall approve a Conditional Use Permit for a group day care home upon determination that the proposed use conforms to the requirements of this Section and Ordinance. The Planning Commission shall not impose additional conditions on an approved group day care home beyond those listed in this Section.

**ARTICLE 14
 SPECIAL DEVELOPMENT REGULATIONS**

[DELETE and REPLACE the table in Section 14.05F.3. to insert "phragmites australis" as a regulated invasive species, as follows:]

Section 14.05 Natural Features Protection.

This Section is intended to establish minimum regulations necessary to protect groundwater recharge and inflow areas, preserve quality of receiving surface waters and wetlands, minimize soil erosion and siltation, and preserve woodlands and individual trees.

F. Woodlands and Tree Preservation.

The standards of this subsection 14.05F (Woodlands and Tree Preservation) shall apply to all parcels proposed for development requiring review and approval of a site plan, site condominium plan, subdivision plat, or Special District Area Plan under this Ordinance or other Township ordinances. The following tree and woodland preservation and mitigation standards shall apply to all developments subject to this Section:

3. **Required plan information.** The following required information shall be incorporated into the applicable development review processes of this Ordinance or other Township ordinances:

Required Development Plan Information for Woodlands and Tree Preservation	Preliminary Plan	Final Plan
Required information shall be provided by a registered land surveyor, engineer or landscape architect, or a certified arborist, who shall verify the contents by seal or signature, whichever applies.	●	●
The most current available aerial photograph of the site, at a scale not less than one (1) inch equals 100 feet.	●	●

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Required Development Plan Information for Woodlands and Tree Preservation	Preliminary Plan	Final Plan
<p>General evaluation of the quality of woodland areas and trees on and around the site by means of a reasonable sampling, including:</p> <ol style="list-style-type: none"> 1. Diversity of tree species. 2. Tree sizes and density. 3. Health and vigor of the trees, including general documentation of dying and diseased trees by species and condition. 4. Soil conditions and drainage characteristics of the site. 5. Other factors such as the value of the woodland area as a scenic asset, wind block, noise buffer, or other environmental benefit. 	●	
<p>General assessment of trees in adjacent road-rights-of-way, and trees located beyond the lot boundaries that may be affected by development-related access or utility improvements, grading, or other changes; by means of a reasonable sampling with trees identified by location, size, and species.</p>	●	
<p>Tree inventory of all regulated trees as specified in Section 14.05F.5., in a form acceptable to the Planning Commission, as follows:</p> <ol style="list-style-type: none"> 1. A topographical map at the same scale as the related site plan, plat or survey drawing for the division of the land. 2. All regulated trees shall be inventoried by field survey and shown on the topographical map by identifying tag number, type, location, and crown spread drawn to scale. 3. Existing trees and woodlands shall be superimposed on the related site plan, plat or survey drawing for division of land. 4. Groups of trees whose individual bases are located at a ground elevation within one (1) foot of each other may be shown as a group with the overall crown spread drawn to scale, with estimated number and size of each predominant species. 5. General outline and evaluation of woodlands outside the development site and not otherwise impacted by the development. Detailed inventory of such trees shall only be required where necessary to verify compliance with the minimum tree preservation requirements of this Section. 		●
<p>Identify all regulated trees to be removed, relocated or preserved.</p>		●
<p>Proposed locations of any existing trees to be relocated, together with a description of how such trees are to be removed, protected, and transplanted during land clearance, development, and construction; and how they are to be maintained after construction.</p>		●

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Required Development Plan Information for Woodlands and Tree Preservation	Preliminary Plan	Final Plan												
	A statement of compliance setting forth how existing trees to be preserved will be protected during land clearance and construction and on a permanent basis thereafter, including proposed use of tree wells, protective barriers, directional drilling, retaining walls, etc.		●											
Invasive species information, including the general locations of the following invasive species, a description of the extent of growth, the condition and size range of such species on the site, and percentage of the site covered by such species: <table border="1" data-bbox="407 835 1317 1098" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th data-bbox="407 835 971 884">Common Name</th> <th data-bbox="971 835 1317 884">Species</th> </tr> </thead> <tbody> <tr> <td data-bbox="407 884 971 926">Common (European) and Glossy Buckthorn</td> <td data-bbox="971 884 1317 926"><i>Rhamnaceae family</i></td> </tr> <tr> <td data-bbox="407 926 971 968">Autumn Olive</td> <td data-bbox="971 926 1317 968"><i>Elaeagnus umbellata</i></td> </tr> <tr> <td data-bbox="407 968 971 1010">Honeysuckle</td> <td data-bbox="971 968 1317 1010"><i>Lonicera tartarica</i></td> </tr> <tr> <td data-bbox="407 1010 971 1052">Multiflora Rose</td> <td data-bbox="971 1010 1317 1052"><i>Rosa multiflora</i></td> </tr> <tr> <td data-bbox="407 1052 971 1098">Phragmites</td> <td data-bbox="971 1052 1317 1098"><i>Phragmites australis</i></td> </tr> </tbody> </table>	Common Name	Species	Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>	Autumn Olive	<i>Elaeagnus umbellata</i>	Honeysuckle	<i>Lonicera tartarica</i>	Multiflora Rose	<i>Rosa multiflora</i>	Phragmites	<i>Phragmites australis</i>		●
Common Name	Species													
Common (European) and Glossy Buckthorn	<i>Rhamnaceae family</i>													
Autumn Olive	<i>Elaeagnus umbellata</i>													
Honeysuckle	<i>Lonicera tartarica</i>													
Multiflora Rose	<i>Rosa multiflora</i>													
Phragmites	<i>Phragmites australis</i>													
A plan for eradication and control of these invasive species as part of the development project.		●												
A general grading plan prepared by a registered engineer or land surveyor showing the anticipated drainage patterns, including the location of any areas where cut and fill operations are likely to occur and their potential impact on the viability of the existing trees.	●	●												
A statement of compliance with the tree preservation and replacement tree requirements of this Section, including the numbers of regulated trees to be preserved and removed, percentages of regulated trees on the site before and after any removal, and all required calculations.		●												
Such other information and detail as may be required to demonstrate compliance with the requirements of this Section.		●												

**ARTICLE 17
DEFINITIONS**

[REVISE the definitions of “adult foster care facility,” “adult foster care family home,” “adult foster care small group home,” and “adult foster care large group home;” and ADD a new definition for “adult foster care congregate facility” as follows:]

Section 17.03 Definitions.

Whenever used in this Ordinance, the following words and phrases shall have the meaning ascribed to them in this Section:

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5. **Adult Foster Care Facility.** A residential structure that is licensed to provide room, board and supervised care, but not continuous nursing care, for unrelated adults over the age of 17, in accordance with Michigan Public Act 218 of 1979, as amended, and the Adult Foster Care Administrative Rules as administered by the State of Michigan. The following four (4) types of adult foster care facilities are provided for by these rules:
- a. **Adult Foster Care Family Home.** Residence for six (6) or fewer adults. Licensee must live in the home, and local zoning approval is not required prior to issuance of a license.
 - b. **Adult Foster Care Small Group Home.** Residence for twelve (12) or fewer adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license only if seven (7) or more residents will live in the house.
 - c. **Adult Foster Care Large Group Home.** Residence for 13 to 20 adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license.
 - d. **Adult Foster Care Congregate Facility.** Residence for more than 20 adults. Licensee is not required to live in the home. Local zoning approval is required prior to issuance of a license.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 17, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call vote:

Ayes: Green, Findley, Lewis, McKinney, Schwartz, Williams, Caviston

Nays: None

Absent: None

Ordinance 174-19 carried by unanimous vote.

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B. RESOLUTION 2017-01

Supervisor Schwartz stated the pump failed; sent to Kennedy for repair in 2015. The other pump died. Rob Blanton suggested we buy a new pump and have it as a spare in the eventuality of another pump failure. While the pump was being repaired in 2015 we had over the land pipes to pump sewage to the next manhole. We spent over \$28,000.00 for the over land pumping.

The following resolution was moved by McKinney supported by Caviston.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE PURCHASE OF
A RESERVE PUMP FOR THE CLARK
ROAD LIFT STATION**

Resolution Number: 2017-01

January 17, 2017

WHEREAS, In May 2014 the Superior Township Board approved a water and sewer capital improvement plan (CIP) for the utility department; and,

WHEREAS, the CIP identified the replacement and/or rehabilitation of the Clark Road lift station for the sanitary sewer system; and

WHEREAS, the Clark Road lift station has had pump failure twice in the last two years necessitating the installation of above grade sewer relief lines on one occasion; and,

WHEREAS, when a pump is out of service at a lift station there are various public health and safety concerns including numerous daily inspections by utility personnel, and having emergency personnel and contractors on standby to pump the sewerage into the vactor truck, transport and discharge the sewerage at YCUA until a new pump is installed; and,

WHEREAS, it is a strong likelihood that one of the current pumps will fail or become incapacitated before the rehabilitation or construction of a new lift station.

WHEREAS, Superior Township utility maintenance supervisor, Robert Blanton, recommends to the Board to have a replacement pump available for the foreseeable future to avoid possible public health hazards.

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NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees authorizes the administrative staff to execute the Jett Pump and Valve LLC bid in an amount not to exceed (\$12,005.00) Twelve Thousand Five Dollars to be funded from the Capital Reserve Funds of the utility budget.

BE IT FURTHER RESOLVED that the Supervisor and Clerk are authorized to execute any document necessary to carry this resolution into effect and that this purchase is a single source because the pump is sold locally only through the authorized dealer, Jett Pump & Valve LLC.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 17, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The resolution carried by unanimous vote.

C. RESOLUTION 2017-02

Supervisor Schwartz stated and Brenda

The following resolution was moved by McKinney supported by Williams.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION AUTHORIZING THE PURCHASE OF
A PLOTTER AND SCANNER FOR UTILITIES**

Resolution Number: 2017-02

January 17, 2017

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WHEREAS, In April 2014 the Superior Township Board accepted a Sanitary Asset Management (SAW) grant from the Department of Environmental Quality; and,

WHEREAS, the SAW grants pays for 90% of approved purchases to implement the Sanitary Asset Management system; and

WHEREAS, the utility department has identified the need for a full size plotter and scanner; and,

NOW THEREFORE BE IT RESOLVED that the Superior Township Board of Trustees authorizes the administrative staff to execute a purchase order with Governor Business solutions for a Canon IPF785MFP one roll 36 inch wide color multifunction cad system in the amount of \$6,875.00, 90% reimbursement through the SAW grant to be funded from the Capital Reserve Funds of the utility budget.

BE IT FURTHER RESOLVED, that the purchase shall include in addition to the costs of acquisition, a Maintenance Agreement for an annual cost of \$1,075.00 per year for the next (3) three years to be funded from the Capital Reserve Funds of the utility budget..

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 17, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote.

D. RESOLUTION 2017-03

Supervisor Schwartz stated

The following resolution was moved by Lewis supported by Green.

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**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING THE PAYMENT TO THE KME GROUP IN THE
AMOUNT OF \$998,773.00 AS FULL PAYMENT FOR THE LADDER TRUCK TO
EFFECTUATE THE MAXIMUM DISCOUNT AND TO DIRECT FIRE PERSONNEL
TO REQUEST THE MAXIMUM REIMBURSEMENT FROM FEMA GRANT EMV-
2015-FV-90115 FROM**

Resolution Number: 2017-03

January 17, 2017

WHEREAS, the Superior Charter Township Fire Department applied for a FEMA grant for the acquisition of a fire engine ladder truck.

WHEREAS, Superior Township was notified by FEMA that the grant was approved in the amount of \$840,910.00; and,

WHEREAS, Superior Township accepted a bid from KME Group of Nesquehoning, Pennsylvania in the amount of \$998,773.00 for a 103 foot fire engine ladder truck; and

WHEREAS, in order to maximize the discount from KME, Superior Township must pay for the entire cost of the truck up front to receive a discount of \$24,969.00.

WHEREAS, the Fire Chief will request the maximum reimbursement from FEMA available for current purposes and to offset the contract price which is \$210,227.50 which shall take 1-4 weeks to process; and,

WHEREAS, the controller shall aggregate the necessary funds through the following accounts:

- 206-000-016-000 Daily Operating Money Market \$533,773.00
- 206-000-016-006 Truck Reserve Money Market \$ 65,000.00
- 206-000-016-050 General Reserve Money Market \$400,000.00

TOTAL EXPENDITURE \$998,773.00

WHEREAS, upon FEMA reimbursement, the Controller shall deposit said funds into accounts as the Controller determines to be in the best financial interest of the township; and,

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees authorizes the Controller to pay to KME the sum of \$998,773.00 and to authorize the administrative staff to execute any documents and to take all other necessary actions to implement this resolution.

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CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 17, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

Roll Call vote:

Ayes: Williams, Findley, Schwartz, Caviston, Lewis, Green, McKinney

Nays: None

Absent: None

The motion carried by unanimous vote.

E. RESOLUTION 2017-04

Supervisor Schwartz stated

The following resolution was moved by Green supported by Lewis.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO ADOPT THE PARK, RECREATION AND OPEN SPACE FIVE-
YEAR PLAN 2017-2021**

Resolution Number: 2017-04

January 17, 2017

WHEREAS, the Superior Charter Township Parks & Recreation Commission has developed a five-year plan for the park lands, open space, and recreation programs in the Township; and

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WHEREAS, the plan serves as a guideline for park land, open space, and recreation planning by the Parks & Recreation Commission; and

WHEREAS, the plan also serves as a planning tool for other Township boards and commissions, such as the Planning Commission and the Township Board; and

WHEREAS, the adoption of a five-year plan is mandated by the State of Michigan for eligibility for State grants; and

WHEREAS, the Township Board held a Public Hearing prior to the adoption of the Plan to enable the residents of the Township to express their views on the Plan; and

WHEREAS, the Park & Recreation Commission has recommended that the Superior Charter Township Board adopt the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board concurs with the recommendation of the Park & Recreation Commission and hereby adopts the Parks, Recreation, and Open Space Plan for the Years 2017-2021.

CERTIFICATION STATEMENT

I, Lynette Findley, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Superior Charter Township Board held on January 17, 2017 and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Lynette Findley, Township Clerk

Date Certified

The motion carried by unanimous vote.

12. BILLS for PAYMENT and RECORD of DISBURSEMENTS

It was moved by McKinney, supported by Nancy, to receive bills for payment and record of disbursements.

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The motion carried by unanimous vote.

13. PLEAS and PETITIONS

- Trustee Lewis thanked the Clerk's office for the user friendly board packet and Treasurer McKinney for the nametags. Trustee Lewis also commented that the plotter would be an essential piece of technology to modernize the Township's administrative duties.
- Trustee Williams will not be able to attend the January 23, 2017 Parks & Recreation Commission meeting as he will be in Florida.
- Supervisor Schwartz stated that retreat would be a good way to help the new board come together. He also reinforced that there would be no Township business or decisions deliberations made during the retreat.

14. ADJOURNMENT

It was moved by McKinney supported by Caviston that the meeting be adjourned. The motion carried and the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Lynette Findley, Clerk

Kenneth Schwartz, Supervisor