

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
JANUARY 18, 2011
ADOPTED MINUTES
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor at 7:30 p.m. on January 18, 2011, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were William McFarlane, Brenda McKinney, David Phillips, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by McKinney, seconded by Caviston to adopt the agenda with the deletion of item a. under new business, Firefighter's Contract, Years 2011-2012.

The motion carried by a voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF DECEMBER 20, 2010

It was moved by Caviston, seconded by McKinney, to approve the minutes of the regular Board meeting of December 20, 2010, as presented.

The motion carried by a voice vote.

6. CITIZEN PARTICIPATION

A. CITIZENS COMMENTS

No citizens made comments.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor McFarlane reported on the following: The Township was recently approved to join the National Flood Insurance Program. This enables residents of Superior Township to purchase federally backed flood insurance through any insurance or broker

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licensed to do business in Michigan. At 7:00 p.m. on Thursday, January 20, 2011, the Washtenaw County Road Commission will be hosting a meeting to discuss improvements to the Plymouth Road/Cherry Hill Road intersection. Improvement options include a roundabout, a turn signal and other changes. The Township will conduct its annual road condition inspection drive around in March. The annual meeting with the Road Commission will be held in April. Several roads are already under consideration for resurfacing. The Ann Arbor Transit Authority is operating the Canton Express route thru Superior Township. It begins on Canton Center Road in Canton, travels down Ford Road, M-14, US-23, Plymouth Road and into downtown Ann Arbor. Township officials and legal counsel will be attending a Status Conference concerning the Rock Ridge Manufactured Home Community's MDEQ permit application for an on-site waste water treatment facility to serve 1950 manufactured homes on approximately 500 acres in the area of Hickman and Vreeland Roads. Supervisor McFarlane may appear in a commercial for the Ann Arbor Transit Authority, which will air on community cable channels. The Township has tentatively scheduled mailing out the Superior Scenes newsletter in April and October of this year.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE DEPARTMENT, FIRE MARSHAL, HOSPITAL FALSE ALARM, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, TREASURER'S OFFICE FALSE ALARM REPORT, ZONING

It was moved by McKinney, seconded by Green, that the Superior Township Board receive all reports.

The motion carried by a voice vote.

8. COMMUNICATIONS

There were no communications.

9. UNFINISHED BUSINESS

There was no unfinished business.

10. NEW BUSINESS

A. FIRE DEPARTMENT PURCHASE OF CUSTOM FIRE ENGINE

This item was deleted from the agenda.

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B. FIRE DEPARTMENT APPARATUS PURCHASE

Fire Chief Jim Roberts prepare a memo for the Board and was present to address the Board. Chief Roberts said when the bid was first issued with an end date of November 9, 2011, they received one bid. They re-issued the bid with an end date of December 22, 2010 and they received five bids. Captain Dave Judson and Firefighter Don Sanford assisted the Chief in putting together the bid specifications, reviewing the bids and making a recommendation. During the process, all of the firefighters were also given an opportunity to make suggestions or comments. The original bid came in at \$427,000, but the Fire Department upgraded to a bigger, more powerful engine, which required additional modifications to the transmission, cab and other components. The Chief feels confident this engine will last twenty years. The company manufacturing the new fire truck has offered \$1,500.00 for the existing fire truck. The Fire Department is exploring other options for selling the old truck. If the bid is approved, it will take 270- 300 days to build and deliver the truck. Supervisor McFarlane said there was more than \$570,000 in the Truck Reserve Fund.

The following resolution was moved by McKinney, and seconded by Lewis.:

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION FOR APPROVAL OF THE PURCHASE OF A KME
PREDATOR FIRE ENGINE FOR THE SUPERIOR TOWNSHIP FIRE
DEPARTMENT**

RESOLUTION NUMBER: 2011-01

DATE: JANUARY 18, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township;
and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (“Fire Services”); and

WHEREAS, The department is in the process of replacing a 1990 fire engine;
and

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WHEREAS, A committee was formed to pursue specifications for a new apparatus and to conduct a bidding process; and

WHEREAS, It was a unanimous decision of the committee that KME Fire Apparatus most closely matched the criteria established by the committee in the bidding process; and

WHEREAS, The cost of this new engine will be \$473,870.00; and

NOW, THEREFORE BE IT RESOLVED: That Superior Township Fire Department is allowed to enter into an agreement with Payette Sales and Service, Inc. for the purchase of a new KME Predator fire engine and that the cost of this purchase is to be taken from line item No. 207-000-393-015.

Roll call vote:

Ayes: McFarlane, McKinney, Phillips, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The resolution was adopted.

C. FIRE DEPARTMENT PURCHASE OF COMPUTERS

Chief Roberts prepared a memo for the Board, and was present to address the Board. He said the Fire Department's computer system is over six years old and some of the computers are malfunctioning. The Township's computer consultant, Parhelion Computer's has recommended that five computers be replaced, including monitor, key board and software. Parhelion indicated this would be more cost effective than repairing them, or replacing just the hard drive.

The following resolution was moved by McKinney, seconded by Green.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

A RESOLUTION FOR APPROVAL OF THE PURCHASE OF FIVE COMPUTER SYSTEMS TO INCLUDE NEW SOFTWARE FOR THE SUPERIOR TOWNSHIP FIRE DEPARTMENT

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RESOLUTION NUMBER: 2011-02

DATE: JANUARY 18, 2011

WHEREAS, The Superior Charter Township is a Michigan Charter Township;
and

WHEREAS, The Superior Township Fire Department has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incidence response and other emergency response services (“Fire Services”); and

WHEREAS, The current computer system is over six years old and in need of replacement of the five hard drive systems and the updating of the software; and

WHEREAS, The current systems administrator has recommended purchase of these new systems; and

WHEREAS, The cost to replace this system with new computers and installed software is not to exceed \$5,000.00; and

NOW, THEREFORE BE IT RESOLVED: That Superior Township Fire Department is allowed to enter into an agreement with Parhelion, Inc. to purchase the five computer systems; and the cost of this purchase is to be taken from line item No. 206-336-740-000.

Roll call vote:

Ayes: McKinney, Phillips, Caviston, Green, Lewis, Williams, McFarlane

Nays: None

Absent: None

The Resolution was adopted

**D. UTILITY DEPARTMENT ABATEMENT OF BROMLEY COMMUNITY
UTILITY FEE**

When the Bromley Park Community Development Agreement was approved, it included a requirement for the Utility Department to charge an annual assessment fee for the

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maintenance of a non-motorized pathway. This pathway provides access to underground utilities and a section of sewer pipe for additional cleaning. As the development became completed, the Township determined that in most years, there was no need to charge the additional assessment. At their regular meetings of May 18, 2009 and October 19, 2009, the Township Board approved a procedure for the Board to waive the annual assessment fees, which includes the Community Association submitting a written request to have the fee waived. The Bromley Park Community Association submitted a request dated January 5, 2011 for the Township Board to waive the Annual Utility Maintenance Fee for 2010 in the amount of \$2,960.29. In a letter dated January 13, 2011, Rick Church, Utility Department Director, recommended the assessment be waived, as there has not been any additional cleaning required for the sanitary sewer pipe in question. He indicated if there is a problem with the pipe in the future, the Utility Department can collect the fee.

It was moved by Lewis, seconded by Caviston, for the Superior Township Board to waive the Bromley Park Community Association Annual Utility Access Maintenance Fee for 2010 in the amount of \$2,960.29 as indicated by the Superior Township Utility Department Invoice Number 2011-01.

E. PRIORITY HEALTH INSURANCE RENEWAL

In a memo dated January 18, 2011, Susan Mumm, Accountant, explained that there will be a 15% increase to renew the Township's current health insurance plan for 2011 with Priority Health. Quotes were received for different health insurance options. Other options resulted in lower costs to the Township of between 8.8% and 12.1% less than the 2010 costs. However, the plans with reduced costs to the Township resulted in higher costs to the employees for deductible and copay for office visits and prescriptions. The total cost of continuing to provide health care insurance under the current Priority Health Care Plan to all eligible Township employees in 2011 is approximately \$324,000. This includes the 15% increase. The Township's monthly costs for this coverage would be: \$499.29 single; \$1,098.44 double; and \$1,373.05 family. Accountant Mumm explained that Priority Health no longer offers the plan the Township currently subscribes to. If the Township moves to a different plan, it will not be able to purchase this same plan at a later date.

It was moved by Caviston, seconded by Green, to approve renewing the 2011 health care insurance coverage for all eligible Township employees with Priority Health and to continue the same coverage plan as is currently in place.

11. PAYMENT OF BILLS

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It was moved by McKinney, seconded by Green, that the bills be paid as submitted in the following amounts: Law - \$6,537.46 for a total of \$6,537.46. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

There were none.

13. ADJOURNMENT

It was moved by McKinney, seconded by Green, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 8:05 p.m.

Respectfully submitted,

David Phillips, Clerk

William McFarlane, Supervisor