

**SUPERIOR CHARTER TOWNSHIP BOARD
REGULAR MEETING
OCTOBER 21, 2013
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1. CALL TO ORDER

The regular meeting of the Superior Charter Township Board was called to order by the Supervisor Kenneth Swartz at 7:30 p.m. on October 21, 2013, at the Superior Township Hall, 3040 North Prospect, Ypsilanti, Michigan.

2. PLEDGE OF ALLEGIANCE

The Supervisor Schwartz led the assembly in the pledge of allegiance to the flag.

3. ROLL CALL

The members present were Ken Schwartz, David Phillips, Brenda McKinney, Nancy Caviston, Rodrick Green, Lisa Lewis and Alex Williams.

4. ADOPTION OF AGENDA

It was moved by Green, seconded by McKinney, to adopt the agenda as presented.

The motion carried by unanimous voice vote.

5. APPROVAL OF MINUTES

A. REGULAR MEETING OF SEPTEMBER 16, 2013

It was moved by McKinney, seconded by Lewis, to approve the minutes of the regular Board meeting of September 16, 2013, as presented.

The motion carried by a unanimous voice vote.

6. CITIZEN PARTICIPATION

A. WASHTENAW COUNTY PARKS , SUPERIOR GREENWAY NATURE TRAIL

On behalf of the Washtenaw County Parks, Tom Freeman made a presentation to the Board about the proposed Superior Greenway Nature Trail. They are planning on constructing phase 1 of the trail. It will run from Cherry Hill to Vreeland Roads. They are requesting to use the Township Hall parking lot to serve the trail. Members of the Board and audience indicated support for the project. There were questions about the ability of police and fire personnel to respond to requests for services on the trails.

It was moved by McKinney, seconded by Lewis, that the Superior Township Board of Trustees supports the construction of Phase 1 of the Superior Greenway Nature Trail

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consistent with the plans dated 10-16-2013. Also, that the Board has no objections to the use of the Township's parking lot on the north side of Cherry Hill Road to serve the trail.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried

B. COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP, ANNUAL REPORT

Committee member Brenda Baker provided a letter and made a short presentation to the Board about the activities of the Committee to Promote Superior Township (CPST) during the past year. She explained some of the CPST's activities, such as maintaining a collection of "Superior Places" book and posting them on the website, distributing Superior Places bookmarks, participating in the Superior Green Fair, collaborating with the Superior Parks Department on various events and other activities. She indicated they hope the community is receptive to their efforts but it is hard gauge how often residents engage in their activities. Board members thanked her and other committee members for their service. They indicated that having her group elaborate on various aspects of the community was very positive for the community.

It was moved by Caviston, seconded by Lewis, for the Board to accept the report from Brenda Baker on the activities of the Committee to Promote Superior Township.

The motion carried by a unanimous voice vote.

7. REPORTS

A. SUPERVISOR REPORT

Supervisor Ken Schwartz reported on the following: There was a homicide in Sycamore Meadows. It appears there was a domestic dispute. The suspect is in custody. The Township and Sheriff's Department have been working with both the Sycamore Meadows and Danbury Green apartment complexes to attempt to improve the area. Supervisor Schwartz has been working with the Ordinance Officer to address blight and ordinance violations. He said he is going to target blighted buildings, particularly those that are vacant due to fire damage. Supervisor Schwartz is looking at beautifying the MacArthur Boulevard area by attempting to get the Boulevard re-

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paved, removing the Utility Department's cold storage building, painting the fire station, planting additional trees and improving the general upkeep of landscaping. He is proposing to implement a capital improvement plan for roads, bridges and culverts, which will include an evaluation of the items, similar to the County Road Commission's PASER system. Supervisor Schwartz explained he has instructed the Fire Dept. to complete a fleet report on their vehicles so that the costs related to repairs, maintenance and replacement can be more efficiently budgeted. He indicated the MDEQ has indicated that they are close to approving a draft NPDES permit for Rock Ridge Estates and they are close to scheduling a public hearing on the permit. Supervisor Schwartz indicated that the Township has already began to mobilize to oppose the MDEQ issuing the permit. In order to provide a factual presentation to oppose the permit, additional attorneys or consultants may be needed. He requested the Board's approval to continue to retain Attorney John Etter on the case and for up to an additional \$15,000 to hire additional attorneys or consultants as needed.

It was moved by Phillips, seconded by McKinney for the Township Board to approve the following expenses in order to assist in the preparation of opposition statements in regards to the Rock Ridge Estates NPDES permit application with the MDEQ: 1.) Attorney John Etter's continued work as needed; 2.) Authorize the Township Administrative staff to hire additional attorneys or consultants as needed , at a cost not to exceed \$15,000; 3.) Costs and contracts for additional staff will be provided to the Board by the next scheduled Board Meeting. Funds for these expenditures are to be paid for out of the Legal Defense Fund.

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried

Supervisor Schwartz explained that an increase in water and sewer rates will be addressed on tonight's agenda. The increase is required because of a rate increase from YCUA and anticipated increases due to a new metering program and new requirements contained in the proposed YCUA contact. He indicated that added contract requirements may result in additional rate increases or reduction in costs, which may include laying-off staff.

B. DEPARTMENT REPORTS: BUILDING DEPARTMENT, FIRE CHIEF'S REPORT, FIRE DEPARTMENT, FIRE MARSHALL, ORDINANCE OFFICER REPORT, PARK COMMISSION MINUTES, SHERIFF'S REPORT, ZONING REPORT

It was moved by McKinney, seconded by Green, that the Superior Township Board receive all

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reports.

The motion carried by a unanimous voice vote.

8. COMMUNICATIONS

**A. CRAIG DOUGHERTY, DETROIT FIRE DEPARTMENT, CHIEF OF
FIREFIGHTING OPERATIONS**

In a letter to the Board, Craig Dougherty, Detroit Fire Department, Chief of Firefighting Operations thanked the Superior Township Fire Department for donating a complete set of “Hurst Tools” to them. He indicated they were in better condition than some of the Detroit F.D.’s current first line equipment.

It was moved by Caviston, seconded by Lewis, for the Board to accept the letter from Craig Dougherty of the Detroit Fire Department.

The motion carried by a unanimous voice vote.

B. LETTER TO DAVENPORT BROS., FIRE STATION NO. 1, ROOF REPAIR

Superior Township’s Fire Station No. 1 located at 7999 Ford Road was completed in 2004 by the Davenport Brothers Construction Company, Inc. (“Davenport Bros.”), Belleville, Michigan. Numerous defects in the building were discovered. The roof has leaked intermittently since construction was completed. From 2005 to 2008, the Township had been involved in extensive negotiations with the Davenport Bros., who made repeated attempts to fix the leaks. The roof still leaks. The Township has hired a roofing inspection company, Roofing Technology Associates, to determine why the roof is leaking and to recommend repairs. The Township has also had several contractors inspect the roof and provide bids on the repairs. The Township Attorney suggested that prior to the Township making repairs to the roof, the Davenport Bros. should be notified to give them an opportunity to correct the defects in the roof. A sample draft of such a letter was provided to the Board.

It was moved by Caviston, seconded by Lewis, for the board to approve the Township Attorney to send a letter on behalf of the Township to the Davenport Brothers Construction Company, Inc., to notify them that the roof of Fire Station No. 1 is still leaking and the Township is giving them an opportunity to correct the situation prior to the Township taking further action(s).

The motion carried by a unanimous voice vote.

9. UNFINISHED BUSINESS

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There was none.

10. NEW BUSINESS

A. RESOLUTION 2013-30, EXTEND THE EMPLOYMENT OF WAYNE DICKINSON AS PART-TIME FIRE CHIEF

Supervisor Schwartz indicated that Wayne Dickinson was doing a good job as the Acting Fire Chief. He recommends that the Board appoint him to continue in the position. Wayne Dickinson addressed the Board. He said he was honored to receive the appointment and hopes to continue in the position. He said he has worked for the Superior Township Fire Department of 43 years and is very knowledgeable about the Fire Department and the Township.

The following resolution was moved by McKinney, seconded by Lewis:

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RESOLUTION NO. 2013-30

A RESOLUTION TO EXTEND THE EMPLOYMENT OF WAYNE DICKINSON AS THE FIRE CHIEF ON A PART-TIME BASIS

WHEREAS, Superior Township Supervisor Bill McFarlane appointed Wayne Dickinson to serve as the Fire Chief of the Superior Township Fire Department on a temporary part-time basis with an effective starting date of September 26, 2013, and

WHEREAS, Wayne Dickinson has been employed by the Superior Township Fire Department for over 40 years, 35 years as a Firefighter and eight years as a Fire Marshal, and

WHEREAS, during his employment with the Superior Township Fire Department, Wayne Dickinson has served as a Captain, Incident Commander and has been involved in the Fire Department's transition from utilizing a large number of paid-on-call Firefighters to being a full-time professional fire department, and

WHEREAS, during his employment with the Superior Township Fire Department, Wayne Dickson has received excellent evaluations and numerous awards, and

WHEREAS, Wayne Dickinson has completed various professional training programs related to the fire service, and

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WHEREAS, since being appointed as the temporary Fire Chief, Wayne Dickson has done a good job, and

NOW THEREFORE BE IT RESOLVED, the Superior Township Board of Trustees approves continuing the appointment of Wayne Dickinson as the temporary, part-time Fire Chief of Superior Township until such time as the Board determines it is necessary to post, advertise, accept applications, interview and appoint a candidate to the position of permanent Fire Chief, and

NOW THEREFORE BE IT FURTHER RESOLVED, that all terms and conditions contained in the attached "Memorandum of Understanding Between the Charter Township of Superior and Philip Wayne Dickinson" shall remain in place unless amended by the Board of Trustees.

Ayes: McKinney, Caviston, Green, Lewis, Williams, Schwartz, Phillips

Nays: None

Absent: None

The motion carried

B. RESOLUTION 2013-31, RECOGNIZING THE RETIREMENT OF RICK E. CHURCH AS UTILITY DIRECTOR

Supervisor Schwartz indicated that Rick Church was retiring as the Director of the Utility Department, with his last day being October 31, 2013. He said Mr. Church had risen through the ranks of the department and would be hard to replace. He indicated that he is planning on appointing Keith Lockie as the Acting Director. He is also exploring the possibility of hiring Mr. Church as a consultant to work about 4-6 hours per week.

Board members expressed appreciation for Mr. Church's work for the Township. They gave him many compliments and a standing ovation.

The following resolution was moved by Phillips, seconded by Lewis:

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RESOLUTION 2013-31

**A RESOLUTION RECOGNIZING THE RETIREMENT OF RICK E. CHURCH
AND HIS YEARS OF HONORABLE SERVICE WITH SUPERIOR TOWNSHIP**

WHEREAS, on August 18, 1981, Rick Church began his career as janitor/utility worker with Superior Township; and,

WHEREAS, Rick Church who strived to educate himself; diligently studied, which culminated in him receiving his State of Michigan Waterworks System Operator S-1 Certification in 2003; and,

WHEREAS, Rick Church, after showing and applying his mechanical skills as a utility worker, was promoted to full-time Utility Department Maintenance Technician in 1987; and,

WHEREAS, Rick Church, who continued his education and continued applying his mechanical and problem solving skills, was promoted to the Utility Department Maintenance Supervisor in 1989; and,

WHEREAS, Rick Church earned the respect and trust of the Superior Township officials and other Township employees, due to his dedication, professionalism and hard work, was appointed the Superior Township Utility Director in 2002; and,

WHEREAS, Rick Church oversaw the Utility Department, whose budget is in excess of \$3.5 million annually; and,

WHEREAS, Rick Church oversaw multiple capital improvement projects in excess of \$10.0 million; and,

NOW THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees recognizes the over thirty-two years of Township service Rick Church has dedicated to Superior Township and the community of Superior Township; and,

BE IT FURTHER RESOLVED that the Superior Township Board of Trustees takes great pleasure in congratulating Rick Church on this retirement from the Superior Township Utility Department and herewith expresses its sincere gratitude for the invaluable contributions Rick Church has made to the Superior Township Utility Department and the community of Superior Township.

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BE IT FUTHER RESOLVED that this resolution will be recorded in the permanent minutes of the Superior Township Board of Trustees and that copies will be sent to Utility Director Rick Church to share with his family.

Ken Schwartz

Dave Phillips

Brenda McKinney

Nancy Caviston

Rodrick Green

Lisa Lewis

Alex Williams

Ayes: Schwartz, Phillips, McKinney, Caviston, Green, Lewis, Williams

Nays: None

Absent: None

The motion carried

C. RESOLUTION 2013-29, UTILITY DEPARTMENT, AMEND WATER AND SEWER RATES

Utility Director Rick Church presented a Request for Legislation to the Board. He and Accountant Keith Lockie were present to answer questions. Mr. Church said that YCUA increased their wholesale rates for water to the Township and this cost is being passed on to Superior Township's customers as a direct pass through. The increase in the sewer rate covers about one-half of the anticipated increase in the wholesale rates from YCUA due to changes in the proposed new contract. The changes in the proposed contract are expected to result in an increase in wholesale water and sewer costs for Superior Township Utilities of \$180,000 per year. Board members discussed the changes and indicated that even with the proposed changes, Superior Township water and sewer rates were significantly lower than other YCUA communities.

The following resolution was moved by Caviston, seconded by Green,

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Resolution 2013-29

Resolution Amending the Rates, Fees and Charges Related to Sewer and Water Services
Provided by the Township's Utility Department

At a regular meeting of the Township Board of Trustees of Superior Charter Township, Washtenaw County, Michigan, held at the Township Hall of said Township on the 21st of October 2013, at 7:30 p.m. Eastern Standard Time, the following resolution was offered by and supported by .

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for water by 4.9% and for sewer by 4.6%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water and sewer, it was determined that it would be adequate to increase our water rates by 4.6% and our sewer rates by 14.7%, and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's sewer and water systems shall be amended per the attached Schedule A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superior-twp.org – with notice of such in *The Ypsilanti Courier*, a newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective on November 1, 2013.

Ayes: Phillips, McKinney, Caviston, Green, Lewis, Williams, Schwartz

Nays: None

Absent: None

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The motion carried.

D. FIRE STATION NO. 1 ROOF REPAIRS

Clerk Phillips provided a memo to the Board and explained that Superior Township's Fire Station No. 1 located at 7999 Ford Road was completed in 2004 by the Davenport Brothers Construction Company, Inc. ("Davenport Bros."), Belleville, Michigan. The roof has leaked since construction was completed. In the past, the Township has worked with the Davenport Bros. to get the leaks fixed but they were not successful. The roof has continued to leak on an intermittent basis depending on the type and direction of the rain. The Township hired Roofing Technology Associates (RTA), Livonia to determine how to repair the roof. RTA's opinion is that the leaks are occurring through the brick walls due to improperly installed through-wall flashings. They recommend removing some of the brick and properly install the through-wall flashing and to remove and replace about 2,000 square feet of roof. Building Official Rick Mayernik has been very involved in solving the roof leak problem. He recommends that prior to removing the brick, repairing the through-wall flashing and removing and replacing a portion of the roof that the Township try a less expensive approach. He recommends that the Township waterproof the suspect masonry walls and to have a roofing company make repairs as needed around the areas identified as suspect (vent pipes, roof dams, damaged shingles, etc.). The Township Attorney will be sending Davenport Bros. the letter previously approved by the Board.

It was moved by Green, seconded by Lewis, for the Board to approve the Township to enter into a contract with an independent contractor to waterproof, re-point and re-caulk the suspect masonry walls at a cost not to exceed \$3,000 and also to enter into a contract with an independent roofing contractor to make repairs as needed on the roof at a cost not to exceed \$5,000. Both independent contractors will be chosen by joint approval of the Building Official and Township Administrative staff based upon qualifications, recommended scope of work and cost. The funds will be taken from the Fire Department Fund, line item No. 207-000-393-010.

Ayes: McKinney, Caviston, Green, Lewis, Williams, Schwartz, Phillips

Nays: None

Absent: None

The motion carried.

E. TOWNSHIP AND AUTUMN WOODS HOA AGREEMENT

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Clerk David Phillips provided a memo to the Board dated October 21, 2013 and explained that on September 16, 2013, the Board approved a motion for the Township to approve the conveyance of 8.5 acres of property that was released from the Autumn Woods Condominiums subject to several conditions. One of the conditions was for the Board to satisfactorily address all of the issues in Township Attorney Fred Lucas' September 13, 2013 Memo. One of the issues was for the Township to execute an agreement with the Autumn Woods HOA to clarify the obligations of the parties on such issues as maintenance of the road and detention pond, cutting of the grass and connections to utilities. Attorney Fredrick Lucas has provided the Board with drafts of an Agreement and a Reciprocal Easement. Clerk Phillips recommended that the Board approve the Township entering into such agreements as long as they are in substantially the same form as the draft documents provided and are subject to a final review and approval by the Township Attorney.

It was moved by Phillips, seconded by Williams, for the Board to approve the Supervisor and Clerk signing an Agreement and Reciprocal Easement that are in substantially the same form as those provided to the Board at the October 21, 2013 Board meeting subject to final review and approval by the Township Attorney. If there are major changes in the documents, they must be brought back to the Superior Township Board of Trustees for additional review and approval.

The motion was approved by unanimous voice vote.

F. PHASE I ENVIRONMENTAL SITE ASSESSMENT OF THE AUTUMN WOODS PARCEL

Clerk Phillips provided a memo to the Board dated October 21, 2013 and explained that on September 16, 2013, the Board approved a motion for the Township to approve the conveyance of 8.5 acres of property that was released from the Autumn Woods Condominiums subject to several conditions. One of the conditions was to obtain a phase I environmental site assessment (ESA) on the property. Clerk Phillips obtained five estimates for the Phase I ESA and he is recommending that the Township accept the lowest quote from Environmental, Inc. at a cost of \$1,400.00.

It was moved by McKinney, seconded by Lewis, for the Board to approve an agreement with Environmental, Inc. to complete a Phase I Environmental Site Assessment on the 8.5 acres of land released from the Autumn Woods Condominium development at a cost of \$1,400 and to approve the Supervisor to sign the agreement.

The motion carried by a unanimous voice vote.

G. UTILITY DEPARTMENT PURCHASE OF CHECK VALVES FOR THE CLARK ROAD STATION

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Utility Director Rick Church was present and provided a memo to the Board in which he indicated the check valves at the Clark Road pump station are at least twenty-years old and need replacing. They have been repaired many times. He requested the Board approve the Utility Department to purchase two, six-inch check valves from Kennedy Industries at a cost not to exceed \$6,945.00.

It was moved by Caviston, seconded by Green, to approve the Utility Department to purchase two, six-inch check valves for the Clark Road pump station at a cost of \$6,945.00 from Kennedy Industries and that these funds be used from the Utility Fund, Capital Reserves.

The motion carried by unanimous voice vote.

H. ANN ARBOR SPARK, 2013

Board members discussed the services Ann Arbor Spark has provided the Township. They completed considerable work in establishing the Local Development Finance Authority for the Hyundai site and also recently completed a master plan analysis for the expansion of the Planned Manufacturing District along LeForge Road. Board members supported approving payment of the dues for 2013 in the amount of \$1,000.00.

It was moved by McKinney, seconded by Caviston, for the Board to approve the dues for Ann Arbor Spark for 2013 in the amount of \$1,000.00.

The motion carried by unanimous voice vote.

I. UTILITY DEPARTMENT, TAX ROLL LIST FOR 2012

The Board received the Utility Department's list of delinquent water/sewer bills for 2012 and approved placing them on the tax roll.

It was moved by McKinney, seconded by Caviston, to approve the placing the Utility Department Tax Roll List for 2012 on the Winter 2013 tax bill.

The motion carried by unanimous voice vote.

J. WASHTENAW COUNTY DRAIN ASSESSMENTS

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The Board received the Washtenaw County Drain Assessments for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by McKinney, seconded by Caviston, for the Board to approve the Washtenaw County Drain Assessments for 2013 and to approve placing them on the Winter 2013 tax bill. The motion carried by unanimous voice vote.

K. SIDE STREET MAINTENANCE LEVY FOR 2013

The Board received the Side Street Maintenance levy for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by McKinney, seconded by Caviston, for the Board to approve the Side Street Maintenance levy for 2013 and to approve placing them on the Winter 2013 tax bill. The motion carried by unanimous voice vote.

L. ORDINANCE VIOLATIONS AND GRASS CUTTINGS FOR 2013

The Board received the Ordinance Violation and Grass Cutting levies for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by McKinney, seconded by Caviston, for the Board to approve the Ordinance Violation and Grass Cutting levies for 2013 and to approve placing them on the Winter 2013 tax bill.

The motion carried by unanimous voice vote.

M. DELINQUENT FALSE ALARMS FOR 2013

The Board received the Delinquent False Alarm levies for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by McKinney, seconded by Caviston, for the Board to approve the Delinquent False Alarm levies for 2013 and to approve placing them on the Winter 2013 tax bill.

N. DELINQUENT SIDEWALK REPAIRS FOR 2013

The Board received the Delinquent Sidewalk Repairs levies for 2013 and approved placing them on the Winter 2013 tax bill.

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It was moved by McKinney, seconded by Caviston, for the Board to approve the Delinquent Sidewalk Repairs levies for 2013 and to approve placing them on the Winter 2013 tax bill.

O. HYUNDAI ROAD PROJECT SPECIAL ASSESSMENTS FOR 2013

The Board received the Hyundai Road Project Special Assessment levy for 2013 and approved placing them on the Winter 2013 tax bill.

It was moved by McKinney, seconded by Caviston, for the Board to approve the Hyundai Road Project Special Assessment levy for 2013 and to approve placing them on the Winter 2013 tax bill.

P. BUDGET AMENDMENTS

It was moved by McKinney, seconded by Caviston, for the Board to approve the following Budget Amendments:

PARK FUND BUDGET AMENDMENTS			
OCTOBER 21, 2013			
BUDGET LINE #	DESCRIPTION	DEBIT	CREDIT
508-000-607-085	REIM FOR OUR LABOR COSTS	INCREASE	\$ 1,000.00
508-000-671-075	INSUR REIMBURSEMENTS	INCREASE	\$ 14,848.63
508-000-673-000	ATM LEASE	\$ 1,211.72	DECREASE
508-000-695-050	DONATIONS	INCREASE	\$ 8,900.00
508-751-702-002	PARK ADMIN SALARY	\$ 1,191.50	INCREASE
508-751-717-000	TAXB BENEFIT PARK ADMIN	\$ 310.00	INCREASE
508-751-930-000	REPAIR & MAIT ADMIN DEPT	DECREASE	\$ 1,000.00
508-751-977-00	EQUIP	DECREASE	\$ 1,000.00
508-754-704-000	SEASONAL STAFF REC DEPT	DECREASE	\$ 2,200.00

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508-754-740-000	OPERATING SUPPLIES REC DEPT	DECREASE	\$ 2,000.00
508-754-930-000	REPAIR & MAIT REC DEPT	DECREASE	\$ 1,409.12
508-755-704-000	PART TIME SEASONAL STAFF MAIT DEPT	DECREASE	\$ 4,000.00
508-755-742-000	FUEL MAIT DEPT	DECREASE	\$ 1,000.00
508-755-930-000	REPAIR & MAIT MAIT DEPT	\$ 26,392.53	INCREASE
508-755-974-000	SMALL TOOLS MAIT DEPT	DECREASE	\$ 2,000.00
508-756-947-000	PROJECT COSTS PARK DEVELOP DEPT	\$ 14,602.00	INCREASE
508-756-951-000	BEAUTIFICATION PARK DEVELOP DEPT	\$ 4,650.00	INCREASE
508-000-699-025	TRANS TO RESERVES		\$ 9,000.00
508-755-977-000	EQUIP MAIT DEPT		INCREASE
	TOTAL OF DEBITS CREDITS	\$ 48,357.75	\$ 48,357.75

The motion carried by a unanimous voice vote.

11. PAYMENT OF BILLS

It was moved by Caviston, seconded by Lewis, that the bills be paid as submitted in the following amounts: General - \$1,690.00; Utilities- \$2,222.50 for a total of \$3,912.50. Further, that the Record of Disbursements be received.

The motion carried by a unanimous voice vote.

12. PLEAS AND PETITION

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Trustee Williams reminded everyone that the County Clean-Up Day was Saturday, October 26, 2013 at EMU's Rynearson Stadium parking lot. They will accept traditional recyclables as well as electronics, household solvents and chemicals and other difficult to dispose of items. He also suggested that the Township return to twice a month Board meetings. He feels that scheduling special meetings on a short notice inhibit the public's ability to attend and participate in the decision making process.

13. ADJOURNMENT

It was moved by Caviston, seconded by Lewis, that the meeting be adjourned. The motion carried by a voice vote and the meeting adjourned at 9:15 p.m.

Respectfully submitted,

David Phillips, Clerk

Kenneth Schwartz, Supervisor