

Superior Township Park Commission  
Regular Meeting  
February 23, 2015

Adopted Minutes

- I. Call to Order  
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call  
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Marion Morris, Sandi Lopez, Martha Kern-Boprie  
  
Park Commissioners absent: Uva Wilbanks  
  
Others present: Trustee Alex Williams, Keith Lockie, Park Administrator; David Buterbaugh, Maintenance Supervisor; Patrick Pigott, Recreation Coordinator; Tom Brennan, Clerk David Phillips
- III. Flag Salute  
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval  
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda with the addition of New Business "Phragmites Control". The motion carried.
- V. Prior Meeting Minutes Approval
  - A. January 26, 2015  
It was moved by Terry Lee Lansing and supported by Marion Morris to approve the minutes of 1/26/15 with the addition of the following text in the Chairperson's Report "Detroit Country Day School brought students to Cherry Hill Nature Preserve as a field trip." Spelling of the word "phragmites" in New Business (A) 2015 projects should be corrected to include the letter "s" at the end of the word. The motion carried.
- VI. Citizen Participation – None
- VII. Board Liaison Report  
Trustee Alex Williams commented that Martha Kern-Boprie's report on the February 17 Township Board meeting was thorough. He added clarification that the new traffic light at Ford & Plymouth Roads will be a red/yellow/green signal. The light at Curtis & Plymouth Roads will be a yellow warning light.
- VIII. Park Reports
  - A. Chairperson – No report
  - B. Administrator – Keith Lockie submitted a written report. Oakbrook Sports, LLC wishes to use Oakbrook Park again on Wednesday evenings from May 20 through August 12 for children's sports. Application forms have been completed and are in the commission packet.
  - C. Board Meeting Attendees – Martha Kern-Boprie attended the 2/17/15 Township Board meeting and submitted a written report. Ron Petry, township resident, was appointed as Township Ordinance Officer to replace John Hudson who resigned effective 3/31/15. Lynette Finley and Tom Brennan were appointed to the Planning Commission. Congresswoman Debbie Dingell was

contacted for assistance with one of the apartment complexes operating under Section 8 contract with the Department of Housing and Urban Development (HUD). New LED streetlights will be installed in the Harvest Lane/Wiard Road neighborhood during March. Audit of governmental funds will begin on March 2. Audit of the Utility Department (enterprise) fund will begin the week of February 23. New traffic lights will be installed at Plymouth & Ford Roads and at Curtis & Plymouth Roads. New home construction in Prospect Point subdivision is increasing. Township staff, the Sheriff Office and State Rep David Rutledge met concerning numerous walkaways from Fairfax Manor on Prospect Road.

- D. Park Steward – No report.
- E. Safety – David Buterbaugh reported there were no accidents or injuries in the past month. He also reported that the department truck was taken to Butman Ford dealership for an annual safety inspection.

It was moved by Terry Lee Lansing and supported by Mirada Jenkins to receive the Park Reports. The motion carried.

- IX. Communications
  - A. Park Usage Application by Oakbrook Sports, LLC
  - B. 2015 Recreation Events Flyer

It was moved by Sandi Lopez and supported by Marion Morris to receive the communications. The motion carried.

- X. Old Business

- XI. New Business

- A. Oakbrook Park Usage by Oakbrook Sports, LLC

Oakbrook Sports, LLC, operated by David Flanagan wishes to use Oakbrook Park again this year for children’s sports. They wish to use the park on Wednesday evenings from May 20 through August 12. Sports will include baseball, soccer, volleyball and ultimate Frisbee. Mr. Flanagan has conducted these sports programs for children for several years and the programs are well run. He has completed required application forms. It was moved by Sandi Lopez and supported by Marion Morris to approve use of Oakbrook Park by Oakbrook Sports, LLC on Wednesday evenings between May 20 and August 12. The motion carried.

Sandi Lopez commented that this program adds a lot to the neighborhood, and that it would be a good idea to provide some financial support for recreation equipment. It was moved by Sandi Lopez and supported by Mirada Jenkins to provide \$100.00 to Oakbrook Sports, LLC for recreation equipment in appreciation for services rendered to children of Superior Township. The motion carried.

- B. 2015 Recreation Events

The following recreation events are scheduled for 2015:

<u>Event</u>	<u>Location</u>	<u>Date</u>
Easter Egg Hunt	Fireman’s Park	April 4 11:00 am – 12:00 noon
Superior Day	Oakbrook Park	June 13 11:00 am – 2:00 pm
Kite & Rocket Building	Fireman’s Park	July 18 11:00 am – 2:00 pm

Dixboro Fair Book Giveaway	Dixboro Green	August 1 10:00 am – 5:00 pm
Kickball	Oakbrook Park	August 15 11:00 am – 2:00 pm
Pumpkin Carving/Arts & Crafts	Norfolk Park	October 17 11:00 am – 2:00 pm

Keith Lockie was asked to distribute electronic files of the Easter Egg Hunt flyer to park commissioners, so they can promote this event via email. He was also asked to emphasize “Superior Township Parks” as the presenting agency at the top of the flyer.

Commissioners Berry, Kern-Boprie and Lansing volunteered to help with the Easter Egg Hunt on April 4. Patrick Pigott said Dan Allen will help prepare for this event, as he has in the past.

Detailed discussion of 2015 park improvement projects will take place during the March Park Commission meeting. Davide Buterbaugh has been working on plans for projects, including the pavilion at Fireman’s Park, and will bring information for bidding these projects to the March meeting.

C. Phragmites Control

Phragmites is an invasive plant. Marion Morris met with Twp Supv Ken Schwartz, Superior Land Conservancy members and Superior Land Preservation Society members about phragmites eradication. Supervisor Schwartz is supportive. Although this plant is often found along roadsides, the Washtenaw County Road Commission will not take action to control or remove it. Township Park staff will conduct a test burn on two sites. Jan Berry suggested contacting David Borneman, who has conducted controlled burns in our parks before, for guidance.

Park Commissioners were supportive of educational efforts to inform the public about invasive plants, particularly phragmites, and how to avoid and control them. Commissioners suggested providing educational materials at our recreation events this year.

XII. Bills for Payment

It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve payment of the bills totaling \$11,267.62. The motion carried.

XIII. Financial Statements

It was moved by Sandi Lopez and supported by Terry Lee Lansing to receive the January 31, 2015 financial statements. The motion carried.

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Mirada Jenkins and supported by Marion Morris to adjourn at 7:05 pm. The motion carried.

Submitted by,  
Martha Kern-Boprie, Park Commissioner and Secretary