

Superior Township Park Commission
Regular Meeting
June 16, 2014

Adopted Minutes

- I. Call to Order
The meeting was called to order by Chair Jan Berry at 6:30 pm.
- II. Roll Call
Park Commissioners present: Jan Berry, Terry Lee Lansing, Mirada Jenkins, Sandi Lopez, Marion Morris, Martha Kern-Boprie

Park Commissioners absent: Uva Wilbanks

Others present: Alex Williams, Twp Trustee; Ken Schwartz, Twp Supervisor; Keith Lockie, Park Administrator; Patrick Pigott, Recreation Coordinator; David Buterbaugh, Maintenance Director
- III. Flag Salute
Chair Jan Berry led those assembled in the Pledge of Allegiance to the flag.
- IV. Agenda Approval
It was moved by Sandi Lopez and supported by Marion Morris to approve the agenda with the addition of two resolutions in New Business. The motion carried.
- V. Prior Meeting Minutes Approval
 - A. May 19, 2014
It was moved by Sandi Lopez and supported by Terry Lee Lansing to approve the minutes of 5/19/14 with spelling and grammar corrections. The motion carried.
- VI. Citizen Participation – none
- VII. Board Liaison Report – no report
- VIII. Park Reports
 - A. Chairperson
Chair Jan Berry reported that prairie seeds will be applied to Schroeter Park after the controlled burn. Superior Day on June 14 was a big success and many people attended.
 - B. Administrator
Keith Lockie submitted a written report. Results of the 2013 audit were presented on 5/19/14. The Park Fund added over \$22,000 to its reserves. Two more seasonal staff were hired: Glenn Kuehn and Keith Hoeflinger. Supervisor Ken Schwartz is considering establishing an Asian Pear Orchard in Schock Park, with financial assistance from Hyundai Corporation. Flowers were purchased and planted in Oakbrook Park, Norfolk Park, Township Hall and the Utility Department Administration Building. Native grass seeds have been purchased for planting in Schroeter Park.
 - C. Board Meeting Attendees
Jan Berry attended the 5/19/14 Township Board meeting. The meeting was long, partly because the annual meeting with the Washtenaw County Road Commission was on the agenda. A water main break occurred, but there were no health consequences to any households.

D. Park Steward – no report

E. Safety Report

There were no accidents or injuries during the past month.

It was moved by Terry Lee Lansing and supported by Sandi Lopez to receive the Park Reports. The motion carried.

IX. Communications

A. Kickball Event Flyer

B. Memo from Kathy Wyatt of Washtenaw County Sheriff Department regarding Summer Camp

It was moved by Marion Morris and supported by Mirada Jenkins to receive the communications.

The motion carried.

X. Old Business

XI. New Business

A. Summer Camp

Kathy Wyatt, Executive Assistant to Sheriff Jerry Clayton sent an email to Supervisor Ken Schwartz in late May about a Summer Camp program conducted on MacArthur Blvd by Janet Lewis. The memo requested assistance with meals and snacks and also use of tables and chairs. The memo indicated the Washtenaw County Sheriff Office (WCSO) would like to collaborate with some of this programming and any other youth recreation programming this summer. Supervisor Ken Schwartz was in attendance and participated in discussion of this request along with Park Commissioners. There was consensus among Park Commissioners that they wished to assist with provision of nutrition to the children, but that it was not prudent to actually handle food preparation and delivery.

It was moved by Martha Kern-Boprie and supported by Marion Morris to support in concept the provision of nutritional assistance to the Summer Camp program organized by Kathy Wyatt of the Washtenaw County Sheriff Office in the MacArthur Boulevard area. The motion carried.

B. Kickball Event

The Kickball Event is scheduled on July 19, 2014 from 11:00 am to 2:00 pm in Oakbrook Park. Park Commissioners Terry Lee Lansing, Martha Kern-Boprie and Marion Morris will participate.

C. Park Improvements

Commissioners discussed capital improvements needed in township parks. Some of the ideas were:

1. Cherry Hill Nature Preserve – John Copley presented a plan for boardwalk extensions. An estimate for this improvement will be prepared for park commissioners.
2. Fireman's Park – A picnic structure is in the planning stages. Playground equipment is needed.
3. Schroeter Park – The fencing along Berry Road needs repair. Boardwalks are needed in portions of this park.

Commissioners were encouraged to send ideas for other park improvements to Keith Lockie.

D. Resolution recognizing Marion Morris for Exceptional Leadership of Superior Day 2014

It was moved by Martha Kern-Boprie and supported by Sandi Lopez that

Approved by Superior Township Park Commission on 7/21/2014.

WHEREAS, Superior Day was a community celebration on June 14, 2014 in Oakbrook Park, Superior Township, and

WHEREAS, Marion Morris voluntarily organized this celebration, and

WHEREAS, Marion worked tirelessly and effectively with many organizations to secure expanded features, including a petting farm and wildlife exhibit at no cost to township funds, and

WHEREAS, Marion additionally helped recruit many other exhibitors from both within and outside the Township to participate in this event, and

WHEREAS, many people who attended Superior Day 2014 commented that this was the best such event they had ever attended,

NOW THEREFORE BE IT RESOLVED, the Superior Township Park Commission thanks and commends Marion Morris for her exceptional leadership of Superior Day 2014.

A roll call vote was taken.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Jan Berry	X			
Uva Wilbanks			X	
Terry Lee Lansing	X			
Mirada Jenkins	X			
Sandi Lopez	X			
Marion Morris				X
Martha Kern-Boprie	X			

The resolution was adopted.

- E. Resolution recognizing Superior Land Preservation Society for sponsoring Superior Day exhibits
It was moved by Martha Kern-Boprie and supported by Mirada Jenkins that
WHEREAS, the Superior Land Preservation Society is a not-for-profit organization dedicated to land preservation and protection in Superior Township, and

WHEREAS, Superior Day was a community celebration in Superior Township on June 14, 2014 attended by many township residents, and

WHEREAS, the Superior Land Preservation Society sponsored two exhibits to advance education about and appreciation of farm animals and wild animals in the form of a petting farm presented by Sugarbush Farm and a wildlife exhibit presented by the Howell Nature Center, and

WHEREAS, many Superior Day attendees expressed great appreciation for the inclusion of these exhibits at this event,

NOW THEREFORE BE IT RESOLVED that the Superior Township Park Commission thanks and commends the Superior Land Preservation Society for sponsoring these excellent exhibits, which expanded knowledge and appreciation of nature and our Township for the participants at this event.

A roll call vote was taken.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Jan Berry	X			
Uva Wilbanks			X	

Approved by Superior Township Park Commission on 7/21/2014.

Terry Lee Lansing	X
Mirada Jenkins	X
Sandi Lopez	X
Marion Morris	X
Martha Kern-Boprie	X

The resolution was adopted.

XII. Bills for Payment

It was moved by Marion Morris and supported by Martha Kern-Boprie to pay the bills totaling \$19,122.14. The motion carried.

XIII. Financial Statements

It was moved by Marion Morris and supported by Martha Kern-Boprie to receive the 5/31/14 Financial Statements. The motion carried.

XIV. Pleas and Petitions – none

XV. Adjournment

It was moved by Martha Kern-Boprie and supported by Mirada Jenkins to adjourn the meeting at 7:25 pm. The motion carried.

Submitted by,
Martha Kern-Boprie, Park Commissioner & Secretary